

Brief instruction to submit an abstract to International Venus Conference 2018

Preparation

- Prepare an abstract file for each presentation in a PDF file of one page. (There is no limitation on the number of presentations per presenter.)
 - Include the following: title, author(s), affiliation, and abstract text. You can optionally include one or two figures. Indicate the presenter by asterisk. Please use fonts greater than or equal to 11 points.

Submission

- If you do not have a CPS account, get one from [here](#). → After creating your account, you will be directed to the web page shown on the next page of this document.

International Venus Conference 2018 September 11-14, 2018 @ Niseko, Hokkaido, Japan	Outline	Important Dates	Registration	Program	Participant Guide	Organizing Committee
<h2>Registration</h2> <p>Abstract submission and travel support application opens: Feb. 19 (Mon.)</p> <p>Registration opens: Mar. 1 (Thu.)</p> <p>You must have a CPS server account to complete abstract submission and registration.</p> <h3>CPS server account registration</h3> <p>a. if you don't have a CPS server account, please register an account from here.</p> <p>b. if you already have a CPS server account your English account information will be used for Conference registration purposes. If you have not completed name/affiliation etc. details in English please add them to your account information from here.</p>						

- If you have a CPS account, please start from [here](#). After logging in, you will be directed to the web page shown on the next page of this document.

(if you have one but want to update it, do it from [here](#))




Abstract submission

Venus 2018 Registration »» Abstract Submission

Registration Number	Title	Preferred Presentation Style	Approve	Operation
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[New Submission](#)

Submissions shown in red have not completed Conference registration.
Registration opens March 1.

-  Show details
-  Edit details
-  Withdraw

Press here

- Submission flow (5 steps)
 1. Basic Information Input
 2. Author Information Input
 3. Organization Information Input
 4. Abstract file upload
 5. Confirm Input Information

Step 1: Basic Information Input (example)

Venus 2018 Registration »» Abstract Submission »» New

Item	Content
Conference name	Venus 2018 Registration

Basic Information Input » Author Information Input » Organization Information Input » Abstract file upload » Confirm Input Information

* shows that the item is required.

Title *	<input type="text" value="On the superrotation of Venusian atmosphere"/> Example: On the superrotation of Venusian atmosphere
Presentation Style *	<input checked="" type="radio"/> oral <input type="radio"/> poster <input type="radio"/> either
Is this submission for an invited presentation? *	<input type="radio"/> yes <input checked="" type="radio"/> no
Keyword 1 *	<input type="radio"/> Volcanism <input type="radio"/> Clouds <input type="radio"/> Minerals <input type="radio"/> Chemistry <input type="radio"/> Tectonics <input type="radio"/> Atmosphere <input type="radio"/> Impacts <input checked="" type="radio"/> Atmospheric dynamics <input type="radio"/> Rotation <input type="radio"/> Atmospheric structure <input type="radio"/> Interior <input type="radio"/> Aeronomy <input type="radio"/> Evolution <input type="radio"/> Plasma <input type="radio"/> Geology <input type="radio"/> Solar wind interaction <input type="radio"/> Mantle <input type="radio"/> Magnetosphere <input type="radio"/> Core <input type="radio"/> Lightning <input type="radio"/> Observation <input type="radio"/> Akatsuki <input type="radio"/> Venus Express <input type="radio"/> Observational method or instrument <input type="radio"/> Modelling or numerical simulation <input type="radio"/> Theory <input type="radio"/> Future <input type="radio"/> Future proposal <input type="radio"/> Future mission
Keyword 2	<input type="radio"/> Volcanism <input type="radio"/> Clouds <input type="radio"/> Minerals <input type="radio"/> Chemistry <input type="radio"/> Tectonics <input type="radio"/> Atmosphere <input type="radio"/> Impacts <input type="radio"/> Atmospheric dynamics <input type="radio"/> Rotation <input type="radio"/> Atmospheric structure <input type="radio"/> Interior <input type="radio"/> Aeronomy <input type="radio"/> Evolution <input type="radio"/> Plasma

- Geology
- Solar wind interaction
- Mantle
- Magnetosphere
- Core
- Lightning
- Observation
- None
- Akatsuki
- Venus Express
- Observational method or instrument
- Modelling or numerical simulation
- Theory
- Future
- Future proposal
- Future mission

Keyword 3

- Volcanism
- Clouds
- Minerals
- Chemistry
- Tectonics
- Atmosphere
- Impacts
- Atmospheric dynamics
- Rotation
- Atmospheric structure
- Interior
- Aeronomy
- Evolution
- Plasma
- Geology
- Solar wind interaction
- Mantle
- Magnetosphere
- Core
- Lightning
- Observation
- None
- Akatsuki
- Venus Express
- Observational method or instrument
- Modelling or numerical simulation
- Theory
- Future
- Future proposal
- Future mission

Travel Support

(requests can only be made with Early-bird registration)

Travel Support
Request*

- Not required
 - Apply
- Amount
- 120,000JPY
 - 220,000JPY
 - 320,000JPY
- If your travel support request is rejected or only partially provided, do you still intend to participate in the Conference?
- Will attend
 - Try to attend (subject to financial availability)
 - Will not attend and cancel the present submission

* shows that the item is required.

Reset

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Step 2: Author Information Input (example)

Venus 2018 Registration »» Abstract Submission »» New

Item	Content
Conference name	Venus 2018 Registration

Basic Information Input » **Author Information Input** » Organization Information Input » Abstract file upload » Confirm Input Information

Author 1	Given Name	Family Name	Middle Name	
Name(English) [within 20 letters for each field]	<input type="text" value="Taxi"/>	<input type="text" value="Hori"/>	<input type="text"/>	▼
Author 2	Given Name	Family Name	Middle Name	
Name(English) [within 20 letters for each field]	<input type="text" value="Shosuke"/>	<input type="text" value="Hayas"/>	<input type="text"/>	▲

Step 3: Organization Information Input (example)

Venus 2018 Registration »» Abstract Submission »» New

Item	Content
Conference name	Venus 2018 Registration

Basic Information Input » Author Information Input » **Organization Information Input** » Abstract file upload » Confirm Input Information

Organization 1		
Organization Name (English) [within 40 letters]	<input type="text" value="Hokkaido University"/>	▼
Enter abbreviated form of your organization name (ex: Hokkaido Univ.)		
Organization 2		
Organization Name(English) [within 40 letters]	<input type="text" value="Kobe University"/>	▲

Add Organization

Author 1	Taxi Hori
Organization	<input checked="" type="checkbox"/> Hokkaido University <input type="checkbox"/> Kobe University
Speaker	<input checked="" type="radio"/> Select This Author as a Speaker

Author 2	Shosuke Hayas
Organization	<input type="checkbox"/> Hokkaido University <input checked="" type="checkbox"/> Kobe University
Speaker	<input type="radio"/> Select This Author as a Speaker

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Step 4: Abstract file upload (example)

Venus 2018 Registration »» Abstract Submission »» New

Item	Content
Conference name	Venus 2018 Registration

Basic Information Input » Author Information Input » Organization Information Input » **Abstract file upload** » Confirm Input Information

Abstract * (PDF file only)	C:¥Users¥horinout¥Documents¥Temp¥abst.p 参照...
Memo	<input type="text"/>

* shows that the item is required.

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[Next](#)

Step 5: Confirm Input Information (example)



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[Educ. & Res. CG](#) | [Infrastructure CG](#) | [Int'l Cooperation CG](#) | [Social Interchange CG](#) | [Future Conception CG](#)

[English](#) | [Japanese](#)

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Item	Content
Conference name	Venus 2018 Registration

[Basic Information Input](#) > [Author Information Input](#) > [Organization Information Input](#) > [Abstract file upload](#) > **Confirm Input Information**

Basic Information

Title	On the superrotation of Venusian atmosphere
Presentation Style	oral
Is this submission for an invited presentation?	no
Keyword 1	Atmospheric dynamics
Keyword 2	Theory
Keyword 3	

Travel Support

(requests can only be made with Early-bird registration)

Travel Support Request	Apply Amount: 220,000JPY If your travel support request is rejected or only partially provided: Will attend
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Author Information Input

Author 1	
Name(English)	Taxi Hori
Organization	Hokkaido University
Speaker	Select This Author as a Speaker
Author 2	
Name(English)	Shosuke Hayas
Organization	Kobe University

Organization Information Input

Organization 1	
Organization Name(English)	Hokkaido University
Organization 2	
Organization Name(English)	Kobe University

Abstract file upload

Abstract	abst.pdf
Memo	

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[Register](#)

Then you will see a page like the following and receive an email.

Venus 2018 Registration »» Abstract Submission »» New

Registration Completed.

Item	Content
Conference name	Venus 2018 Registration

Please note that following completion of your abstract submission, a separate registration is required for participation in Venus 2018.

Registration will open Mar. 1 (Thu.)

Early-bird registration closes Apr. 6 (Fri.)

Registration Number	venus2018-0021
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Venus 2018 Registration page

(End of new submission)




Do not forget [registration](#). Registration opens on **March 1**, and the deadline of the early-bird registration is **April 6**.

Modification / Withdraw

- You can edit or withdraw your submission until the submission deadline (April 6) from [here](#).






Venus 2018 Registration » Abstract Submission

Registration Number	Title	Preferred Presentation Style	Approve	Operation
venus2018-0027	On the superrotation of Venusian atmosphere	oral	Approval Pending	  

New Submission

Submissions shown in red have not completed Conference registration. Registration opens March 1.

Title of your presentation

-  Show details
-  Edit details
-  Withdraw

Press here to edit

Press here to withdraw